



Printing Multiple Slides on a Single Sheet (PowerPoint2013)



While in Slide Sorter View

Click on the first slide

Press the **Control and “P”** keys together to print

The print dialog box will open.

Print all slide or enter the slides needed.

Settings

Print All Slides
Print entire presentation

Slides:

Full Page Slides
Print 1 slide per page

Collated
1,2,3 1,2,3 1,2,3

Color

[Edit Header & Footer](#)

Slides:

Full Page Slides
Print 1 slide per page

Print Layout

Full Page Slides Notes Pages Outline

Handouts

1 Slide 2 Slides **3 Slides**

4 Slides Horizontal 6 Slides Horizontal 9 Slides Horizontal

4 Slides Vertical 6 Slides Vertical 9 Slides Vertical

Frame Slides
Scale to Fit Paper
High Quality

Using the dropdown arrow change Full Page Slides to **Notes** and the number of slides under handouts. An **outline** of your PowerPoint can also be printed from this section.

Three slides per page is large enough generally to read the print successfully.



Leave all other options alone and press

